STANDARD AND TRAINING COMMISSION
LAW ENFORCEMENT TRAINING
GRANT APPLICATION

State Fiscal Year _____

Date Submitted _____

Section I General Information

A) Training Class Title _____ Proposed Training Date _____

B) Host Agency

Department _____

Address _____
Address City State Zip

C) Liaison Officer (Person responsible for implementing the grant)

Name _____

Telephone (W) _____ (C) _____

Signature _____

D) Authorizing Official (Person having budget approval authority)

Name _____

Address _____

Telephone(W) _____ (C) _____

Signature _____

E) Vendor Contact information:

Name _____

Address _____

Phone _____

This application is submitted with the understanding that any funding provided as a result is subject to applicable State Laws, Rules, and Regulations, which are available upon request.

Section II Task Information

Summary -- Clearly summarizes the request:

A) **Problem Statement or Needs Assessment:** Documents the needs to be met or problems addressed by the proposed task. Includes a survey of departments showing interest in attending the proposed course, lists the minimum and maximum number of participants who may attend the course and gives an overview of the company/vendor for the proposed training.

B) **Training Objectives:** Establishes the benefits of the training in measurable terms;

C) **Methods:** Describes the activities to be utilized to achieve the desired results;

D) **Evaluation:** Presents a plan for determining the degree to which the training objectives are met and methods are followed;

E) **Budget Detail:** Clearly outlines costs to be incurred by the source of funding.

Section III Budget Summary

Amount Proposed

Object of Expense	Description	Local	State	Total
Personal Services				
Contractual Services				
Equipment				
Other Cost				
Other Direct Cost				
Other Indirect Cost				
Total				

As you plan with your vendor, please share the information on the following page about the State-required Insurance.

7. INSURANCE:
At all times during the term of this Agreement, Contractor shall obtain and maintain in force insurance coverage of the types and with the limits as follows:

A. Commercial General Liability Insurance:
Contractor shall maintain occurrence-based commercial general liability insurance or equivalent form of coverage with a limit of not less than one million dollars ($1,000,000) for each occurrence. If such insurance contains a general aggregate limit, it shall apply separately to this Agreement or be no less than two times the occurrence limit. The insurance policy shall name the State of South Dakota, its officers and employees, as additional insureds, but liability coverage is limited to claims not barred by sovereign immunity. The State of South Dakota, its officers and employees, do not hereby waive sovereign immunity for discretionary conduct as provided by law.